

# YTL POWER INTERNATIONAL BERHAD

[Company No. 199601034332 (406684-H)] (Incorporated in Malaysia)

# ADMINISTRATIVE GUIDE FOR THE EXTRAORDINARY GENERAL MEETING ("EGM" or the "Meeting")

Day & Date of EGM : Monday, 28 April 2025

Time of EGM : **10.30 a.m.** 

Venue : Mayang Sari Grand Ballroom, Lower Level 3, JW Marriott Hotel Kuala

Lumpur, 183, Jalan Bukit Bintang, 55100 Kuala Lumpur

EGM Documents : The following documents can be viewed and downloaded from the

Company's website at https://www.ytlpowerinternational.com/meetings -

(a) Notice of EGM & Form of Proxy

(b) Administrative Guide for the EGM

(c) Circular to Shareholders dated 10 April 2025

# I. ENTITLEMENT TO PARTICIPATE AND VOTE

For the purpose of determining the shareholders who shall be entitled to attend the Meeting, YTL Power International Berhad ("YTL Power") shall request Bursa Malaysia Depository Sdn Bhd, in accordance with Section 34(1) of the Securities Industry (Central Depositories) Act, 1991 to issue a General Meeting Record of Depositors as at 21 April 2025. Only a depositor whose name appears on the General Meeting Record of Depositors as at 21 April 2025 shall be entitled to attend the Meeting and appoint proxy to attend on his behalf.

### II. REGISTRATION

- 1. Registration will be at The Rotunda, Ground Floor, The Starhill, 181, Jalan Bukit Bintang, 55100 Kuala Lumpur.
- 2. Registration will start at 7.30 a.m. until the conclusion of the EGM or such other time as may be determined by the Chairman of the Meeting.
- 3. Please read the signage to ascertain where you should register yourself for the Meeting and join the queue accordingly.
- 4. Please present your original identity card ("IC") or passport (for foreigners) during registration for verification and ensure that you collect your IC or passport thereafter.
- 5. After the verification and registration, you will be given an identification slip with a special QR code for purposes of:
  - (i) entry to the Meeting venue; and
  - (ii) voting at the Meeting. Kindly refer to paragraph V pertaining to poll voting.
- 6. If you are attending the Meeting as shareholder, proxy or corporate representative, you will be registered once and will only be given one (1) identification slip.

- 7. No person will be allowed to register on behalf of another person even with the original IC or passport of that other person.
- 8. The registration counters will only handle verification of identities and registration. If you have other queries or need clarification relating to registration, please proceed to the Help Desk located at The Rotunda, Ground Floor, The Starhill for assistance.

#### III. APPOINTMENT OF PROXY

The appointment of proxy may be made in hardcopy form or by electronic means as specified below and must be received by Boardroom Registrars Sdn Bhd ("Boardroom") not less than 48 hours before the time appointed for holding the EGM i.e. no later than **Saturday**, 26 April 2025 at 10.30 a.m.:

# (a) <u>In hardcopy form</u>

The original Form of Proxy and the power of attorney or other authority, if any, under which it is signed or a notarially certified or office copy of that power or authority shall be deposited at the office of Boardroom at 11th Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan.

# OR

# (b) Electronically via Boardroom Smart Investor Portal ("BSIP")

The procedures for this are summarised below:

|    | Procedure   | Action  |
|----|---|---|
| 1. | Register as a user with BSIP (for first time registration only) | [Note: If you have already signed up with BSIP, you are not required to register again. You may proceed to Step 2.]   |
|    | registration only)  | Access BSIP website at <a href="https://investor.boardroomlimited.com">https://investor.boardroomlimited.com</a> .  |
|    |   | Click "Register" to sign up as a user and select the correct "Account Type" i.e. sign up as "Individual Shareholder" or "Corporate Holder".   |
|    |   | Complete the registration with the required information and documents and click "Sign Up".  |
|    |   | You will receive an e-mail from BSIP for e-mail address<br>verification. Click "Verify E-mail Address" from the e-<br>mail received to continue with the registration.  |
|    |   | Once your email address is verified, you will be redirected to BSIP for verification of your mobile number. Click "Request OTP Code" and an OTP code will be sent to the registered mobile number. You will need to enter the OTP Code and click "Enter" to complete the process. |
|    |   | Your registration will be verified and approved within one (1) business day and email notification will be provided to you.   |

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|    | Procedure                            | Action   |
|----|--------------------------------------|--|
| 2. | Submission of Form of Proxy (cont'd) | • Proceed to upload the duly completed proxy(ies) appointment file.  |
|    |                                      | • Review and confirm your proxy(ies) appointment and click "Submit".                                       |
|    |                                      | • Download and print the eProxy form as acknowledgement.   |
| 3. | Email notification                   | You will receive notification from Boardroom that your request(s) has been received and is being verified. |

#### IV. APPOINTMENT OF REPRESENTATIVES BY CORPORATE MEMBERS

For a corporate member who has appointed an authorised representative to attend and vote on your behalf, please deposit the <u>original</u> certificate of appointment of corporate representative with Boardroom at 11th Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan, before the time appointed for holding the EGM or adjourned meeting.

#### V. POLL VOTING

In accordance with Paragraph 8.29A of Bursa Malaysia Securities Berhad Main Market Listing Requirements, the resolution set out in the Notice of EGM will be put to vote by poll.

Shareholders/proxies/corporate representatives/attorneys can proceed to vote on the resolution at any time from the commencement of the EGM at 10.30 a.m. on 28 April 2025 but before the end of the voting session which will be announced by the Chairman of the meeting. Please vote using your own smartphone or tablet with the special QR code given to you during the registration.

Upon completion of the voting session for the EGM, the scrutineers will verify the poll results, followed by the announcement whether the resolution is duly passed.

#### VI. COFFEE AND TEA

Coffee and tea will be served at the foyer of Mayang Sari Grand Ballroom, Lower Level 3, JW Marriott Kuala Lumpur.

#### VII. PARKING

Shareholders whose vehicles are parked at JW Marriott Hotel Kuala Lumpur, The Starhill or Lot 10 Shopping Centre ONLY will be entitled to have their parking ticket validated for complimentary parking.

NO replacement ticket will be issued in the event that you lose or misplace the parking ticket. Valet parking will be at your own cost.

For ticket validation, please proceed to the Car Park Ticket Validation Counters located at The Rotunda, Ground Floor, The Starhill.

# VIII. MEAL VOUCHER (ONLY FOR SHAREHOLDER WHO HOLDS AT LEAST 1,000 SHARES OF YTL POWER)

One (1) meal voucher will be given for one (1) attendee only, regardless of the number of shareholders you are representing as a proxy, and whether you are attending both as proxy and shareholder. If a shareholder appoints more than one (1) proxies, only the first proxy who has registered shall be given a meal youcher.

As the meal voucher will be issued to you electronically, please scan the QR code provided herein to register your particulars, before the end of the Meeting.



# IX. CIRCULAR TO SHAREHOLDERS DATED 10 APRIL 2025 ("CIRCULAR")

In line with our sustainability commitments, there will be **NO distribution** of printed copy of the Circular at the Meeting. We encourage you to refer to the electronic copy of the Circular available on the Company's website at <a href="https://www.ytlpowerinternational.com/meetings">https://www.ytlpowerinternational.com/meetings</a>.

You may however, request for a printed copy of the Circular via email to <u>shares@ytl.com</u> or contact us at +(603) - 2038 0888 (ext. 13321).

# X. MOBILE DEVICES / RECORDING OR PHOTOGRAPHY

Kindly put your handphone on silent mode before you enter the Meeting room.

No recording or photography of the EGM proceedings is allowed without the prior written permission of the Company.

#### XI. ENQUIRIES

If you have any enquiries on the above, please contact the following offices during office hours on Mondays to Fridays (except on public holidays):

### **Boardroom Share Registrars Sdn Bhd**

Tel. : +(603) - 7890 4700 Fax : +(603) - 7890 4650

Email : <u>bsr.helpdesk@boardroomlimited.com</u>

# YTL Corporation Berhad

(a) Mr Lee Chew Keat (ext. 13360) or(b) Ms Lee Siew Li (ext. 13332)

Tel. : +(603) - 2038 0888 Fax : +(603) - 2038 0388 Email : shares@ytl.com